



Science, Technology, Energy
and Mines
Petroleum Branch
Suite 360, 1395 Ellice Avenue
Winnipeg MB R3G 3P2
T 204-945-6577 F 204-945-1486
www.manitoba.ca

INFORMATIONAL NOTICE 06-02

October 12, 2006

Mandatory Electronic Data Submission Requirements – Well Production Reporting

In recent months, the Petroleum Branch has invited representatives from major Manitoba operators to consider electronic data submission as an alternate means of meeting the well production reporting requirements under Section 120 of the Drilling and Production Regulation under The Oil and Gas Act.

Production and injection report 120 The licensee of a well that:

- (a) produces oil, gas, or water; or
- (b) is used for injection or disposal of water or any other substance;

at any time during a month shall file a report with the registrar, on a form obtained from the branch or acceptable to the registrar, not later than the last day of the following month.

As a result of this consultation, the Branch has implemented a digital submission policy in an effort to maintain quality and timely volumetric well production data for industry, and to meet the demands of increasing drilling activity in the province.

The requirement for mandatory electronic data submission for well production reporting is to be implemented in two phases:

Phase 1 – Verification Phase

All companies must conduct a verification trial in order to be approved for "live" electronic data submission. Companies who operate wells in Manitoba are required to submit pro-rated production and well test data on electronic media for wells in Manitoba commencing with the October, 2006 production month. The verification data submitted by each company will be reviewed by the Branch to ensure that formatting and submission requirements are met. It is recognized that during the verification period digital data submission requirements may change.

Please note the companies are required to continue with the existing submission of all forms and data while this verification process is in place.

Production Information must be submitted in a fixed width ASCII file which may be on CD, DVD or other delivery method approved by the Branch. Please refer to Appendix A (attached) for the required well production file format and fluid types. Appendix B (attached) contains a list of operator codes and battery ID's to be used within the data file. During the testing period, if the data is being mailed the data disks are to be submitted to the following mailing address:

Mailing Address:

Science, Technology, Energy and Mines
Petroleum Branch
Digital Information Services
227 King St.
Box 1359
Virden MB R0M 2C0

Alternative delivery methods, rather than mail or courier, may be arranged with the Branch by request.

If a company is unable to meet digital submission requirements and has less than 50 injection, disposal, water source or producing wells; a web application will be available to enter and submit the required information. This application will be available on our website at <http://www.gov.mb.ca/iedm/petroleum/> by November 30, 2006.

Any questions regarding the web form may be directed to Christine Winter, Web Site Coordinator at (204) 748-4264 email cwinter@gov.mb.ca.

Phase 2 – Live Data

The December 2006 production month will go live. At that time there will be a lock on changes to the digital file structure and the Branch is committed to maintaining that structure with minimal disruptions. A review of existing submission requirements will then occur, and in consultation with the companies, changes to those processes may occur.

If your choice of submission is by mail or courier the delivery address will be:

Heather Tisdale, Production Clerk
Science, Technology, Energy and Mines
Petroleum Branch
360 – 1395 Ellice Avenue
Winnipeg, MB R3G 3P2

Should you have any questions regarding well production digital submission requirements to the Branch please contact either:

Keith Lowdon, A/Director of Petroleum at (204) 748-4262 e-mail:
klowdon@gov.mb.ca

Or

Paul Legare, Digital Information Services at (204) 748-4263 or e-mail:
plegare@gov.mb.ca

Keith Lowdon, A/Director of Petroleum